Mrs. Crane

Abbot Academy

FOUNDED 1829

Handbook for Students *and* Their Parents

1958-1959

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CALENDAR

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Tuesday, September 16

Arrival and Registration of all Resident Students before 6:00 P. M.

Thursday, November 27

Thanksgiving Holiday

8:30 A. M. to 8:00 P. M.

Tuesday, December 16, 8:30 A. M.—Tuesday, January 6, 6:00 P. M.

Christmas Vacation

Tuesday, March 17, 8:30 A. M.—Thursday, April 2, 6:00 P. M.

Spring Vacation

Monday, June 1

Commencement

Greeting to a New Girl:

Abbot is proud to welcome you as a part of the school for the coming year. I hope that you will be equally proud, and happy too, to be here. We can't help looking forward to what you will bring to the school, and give to it, while you are here. You have a good mind that will make classes interesting to the teachers and the other girls; you may be so good in athletics that it will be a pleasure to play with you. You may have a very particular talent in music, perhaps, or in dramatics, or in art, and be willing to share these with the rest of the school. You know already something of the satisfaction that comes when you do well; your success not only gives you a warm feeling of achievement, but it also gives so much pleasure to your family, and your friends, including your teachers, that the hard work of training and preparation you have put in seems thoroughly worth it.

There are a good many other places where your skillfulness and good habits will be very useful. Self-government is important at Abbot, in a variety of ways, strengthening your own study habits, being a loyal citizen in regard to the rules by which the whole student body lives, being a good leader wherever you can. Abbot is a place where one person's ideas — or attitudes — can really count and can have a decided effect on the school. It may be that you will feel when you first come that you are no longer so important as you know you are at home, but you will soon come to see that you do have a real

part in your class and in the school. Don't underestimate yourself!

In the other direction, the School can give a good deal to you, so that there will be a fair exchange. Although you may find the work here harder than you have been accustomed to, I think you will find your classes rewarding, not only in good grades, but in giving you new ideas and opening up new interests.

You will make many new friends, including some who come from very different parts of the world. Living with a lot of girls your own age is quite different from being at home, and some of the rules may be different from your family rules, but if you learn what they are and take them in your stride you will find them not too difficult to follow.

Abbot has some special things to offer you, I believe, in its traditions. I am thinking particularly of the Chapel where generations of girls have come to worship. Many of them like to remember the time they have spent there, and I hope you will, too. You will enjoy some of the school customs, like the Griffin-Gargoyle rivalry, the singing, the walks — and the talks, — the trips to Boston.

It is pleasant to believe that you are looking forward to coming in September, and that you will be both giving and receiving things of value, such as I've suggested, throughout next year. Please be sure that all of us here are waiting for you with high anticipation and are hoping for your success and happiness.

MARY HINCKLEY CRANE

Note To Parents:

The Handbook is yours to keep for reference during the year; each girl will have another at school. May I suggest that you and your daughter read it with care, even though this may not be the first year for her at Abbot. There are a few changes, especially as regards leaves from school, and provisions for banking, which will be of interest. We have tried to list and clarify the times and circumstances of visiting, leaves, telephoning, so that as you make plans with your daughter, you will not encounter disappointments through conflict with the school policies.

We hope very much that this Handbook reflects the standards which you want for your daughter. There is a strong mutual responsibility, between school and the families of its students, and the welfare of the girls is our common concern. Occasionally the school is obliged to refuse requests which would be considered reasonable and even natural in a small family group. If this should happen in your case, we hope that you will understand how our obligation toward two hundred and twenty students may run counter to the interests of one. The school relies upon you and your cooperation in helping your daughter to adhere to the spirit as well as the letter of school rules and customs.

We do appreciate your confidence in Abbot Academy as evidenced by your daughter's enrollment here. We hope to keep you informed as fully as possible about her progress — her problems — her achievements. Please feel free to write or telephone to consult us whenever you wish.

Mary Hinckley Crane

THE STUDENT GOVERNMENT ASSOCIATION

The purpose of the Student Government Association is to assist in the formulation and interpretation of the laws and regulations of the School; to maintain in the School respect for and support of these laws and regulations; to execute the system by which conduct is evaluated and recognized; to encourage the best possible personal development of each member of the school; and to create an atmosphere of unity in the Student Body and loyalty to the ideals of honor, industry, courtesy, and democracy for which the School stands.

The major officers of the Association for the coming year are:

President	Joan Synnott
Vice-President	Susan Goodwillie
Secretary	Susan Fox

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Head of Day Students	Susan Wholey
President of Senior Class	Ann Travers
President of Christian Association	Kate Sides
President of Athletic Association	Elizabeth Bell

THE DAILY PROGRAM

Monday — Friday

6:45	Rising Bell
7:15	Breakfast
7:40 — 8:00	Rooms put in order
8:00	Chapel
8:25 — 9:05	Class Period I
9:08 — 9:48	Class Period II
9:51 — 10:31	Class Period III
10:31 — 10:43	Tiffin
10:43 — 11:23	Class Period IV
11:26 — 12:06	Class Period V
12:09 — 12:49	Class Period VI
1:00	Luncheon
1:45 — 2:15	Rest Period
2:15 — 4:30	Sports and Recreation
4:50 — 5:30	Class Period VII and Study Hour
5:33 — 6:13	Class Period VIII and Study Hour
6:23	Dinner
7:15 — 9:00	Study Hour (7:30-8:30 on Fridays)
9:30	Lights out (9:45 on Fridays)
10:15	Lights out for Seniors every evening.

Saturday

7:15	Rising Bell
7:45	Breakfast
8:15 — 8:55	Special Room Cleaning
8:55 — 10:25	Study Period
10:25 — 12:30	Recreation
12:00 — 1:00	Buffet Luncheon
1:00 — 6:00	Recreation and Student Activities
4:00 — 6:00	Callers Received
6:15	Dinner
Evening	Entertainment
9:45	Lights Out

Sunday

8:30	Rising Bell
8:30 — 9:30	Buffet Breakfast
9:30 — 10:00	Rooms put in order
10:30	Church
1:10	Dinner
3:30 — 5:30	Quiet Hour in Own Dormitory
6:15	Supper
6:45 — 7:15	Quiet Hour on Own Corridor
7:15	Vespers
8:15 — 9:00	Quiet Hour in Own Room
9:30	Lights Out

The Day's Activities

Chapel

A short religious service is held every school day morning in Abbot Hall. Every member of the school attends.

Classes

Classes in all of the major subjects come in the morning except for History of Art. Classes in minor subjects, meeting one or two hours a week, sometimes come in the afternoon. The Choral Class and Fidelio also meet in the afternoon. The Fidelio Society, or the school glee club, is made up of about sixty of the best voices, chosen for the most part from the two upper classes. The rest of the school make up the Choral Class. The Choir, consisting of sixteen girls, has more intensive training and sings at the Sunday evening vesper service and on special occasions during the year.

Meals and Tiffin

Tables in the dining-room seat eight or nine, including one or two members of the faculty. Table seating is changed every three weeks, and girls of various classes are mixed so that acquaintance may be steadily enlarged. At various times during the year girls studying French or Spanish are placed at tables at which these languages are spoken. No absence from meals is permitted without an infirmary excuse. Tiffin

is the mid-morning lunch, consisting of soup, cocoa, milk, or fruit juice, and crackers. Girls are required to partake of this.

Sports and Recreation

Every girl (unless excused by a physician) participates regularly in organized sports — the Seniors on four days a week and lower classmen on five in the fall and spring, and four in the winter. Walking is encouraged under a system by which the two competing teams receive credit for the number of defined walks taken by their members. The major outdoor sports are field hockey, tennis, riding, softball, basketball, and lacrosse. In the winter the new gymnasium provides space for basketball or badminton, modern dance, fencing and tumbling.

Good posture is encouraged and corrective gymnastic work is prescribed when it is needed.

Study Hours

All Seniors and Senior Middlers are allowed to study in their own rooms unless they give evidence of inability to use their time well. The study hall in the McKeen Building is used during the morning and afternoon study hours for the two lower classes. In the evening study hour, all girls study in their own rooms.

Saturdays

There is a study period of an hour and a half on Saturday mornings. The rest of the day is used for recreation and extracurricular activities.

Trips are often planned for Saturday. These may be picnic walks or ski trips, canoe trips on the Shawsheen River, horseback rides, or bus trips to points of historical interest or into Boston for plays, concerts, or other attractions. Girls are advised to save from their allowances for these special occasions.

In the evening, various interesting programs are presented in the school — concerts, plays, lectures, or movies — and the whole school attends these entertainments.

Saturday is the preferred visiting day. Families may call on Saturdays between 10:30 a.m. and 8 p.m. The regular hours for receiving boys are from 4:00–6:00. On other days calls from boys from out-of-town may be received in free recreation periods but are ordinarily limited to an hour.

Sundays

All resident pupils attend church on Sunday morning unless formally excused by the school nurse. Girls will attend either the Congregational or the Episcopal Church, and after the first two Sundays of the school year a girl may change her church only by special arrangement with the Principal. Girls of the Roman Catholic faith attend their own church.

On Sunday afternoon those who wish to do so may go outdoors for recreation, or to the gymnasium. Those who remain in the building are expected to maintain sufficient quiet so that those who wish to study or rest may do so.

Opportunity for listening to classical music and to radio broadcasts of high quality is provided. Occasionally groups go to Boston for concerts by the Boston Symphony Orchestra, or for other concerts.

The evening service in Abbot Hall is attended by the whole school. The speakers are distinguished out-of-town ministers, and the Abbot Choir provides special music.

School or Organization Meetings

All girls are members of the Student Government Association, the Abbot Christian Association, the Athletic Association, and their own class. They are all expected to attend the meetings and participate in the activities of these organizations, both for the successful running of the school and for the development of individual and personal values.

Leaves From School

Each girl, individually, registers at the office before leaving the campus on such occasions as a Dining-out permission, a Saturday Leave, or a Week End, and again immediately upon her return, before she goes to her room.

Girls taking leaves and permissions of any kind at homes in Andover, North Andover, and vicinity must observe the same regulations about chaperonage, smoking, alcoholic beverages, and driving in automobiles as those which govern them while in residence at the school.

Week Ends

Each girl may take one week end away from school before the Christmas holidays (the fall term), one between the mid-year examinations and spring vacation (the winter term), and one between spring vacation and Commencement (the spring term). The following week ends may not be taken: November 28, May 1, and week ends immediately before and after vacations.

Plans for a week end are made with the Director of Residence not later than Wednesday of the week *preceding* the week in which the leave is desired, and written permission from home must be obtained, as well as the approval of the student's teachers.

Parents are requested to send such permission, even when the week end is to be spent with parents or relatives, as far in advance as possible, to Mrs. Crane, or to Miss Hatch, Director of Residence.

Invitations to a dance at a boys' preparatory school may be accepted with the usual permission from home, provided the chaperonage conditions are satisfactory and provided the dates coincide with those permissible for a week-end leave.

Permission to attend a dance or other function at men's colleges is granted for *Seniors* if parents approve. It is not considered appropriate for girls to stay at hotels on such occasions. *Senior Middlers* are granted permission to attend one

function a year at a men's college, but only if they can be entertained by a personal friend of the family of the boy or the girl. Arrangements for attending these functions cannot be made at the last minute. *Parents are requested to give this rule their full support.*

All week-end leaves begin *after lunch* on Friday and end at 7:00 p.m. Sunday. Air travel is not allowed on the *return* trip to school.

A girl may have special leave of absence to attend the wedding of a member of her immediate family.

Saturday Leaves

Permission for Saturday Leaves is obtained from the Director of Residence during regular office hours several days in advance.

A number of Saturday Leaves are allowed when girls may be away from the school with their families or adult friends of their families from 10:30 a.m. until 7:30 p.m. Students below the Senior class have two in the fall and two in the winter term and one in the spring term. (For Seniors, see page 23.)

Sunday Leaves

It is the belief of the administration that Sunday should be a restful day and not open for unlimited visiting and leaves. A liberal number of opportunities are provided, however, for parents to see their daughters and for the girls to receive guests from a distance who cannot easily call at other times.

Two Sunday leaves are granted in each of the three terms (from after church until 6:00 P.M.) and a liberal number of permissions for dinner only (returning at 3:30) may be given for dining with relatives or friends.

School Days

Parents from a distance who are in town for only a short time may call on their daughters and take them out for luncheon or dinner on school days, provided no school appointment is interfered with. Parents may visit their daughters at any time during the day when the girls are free, but they are asked not to go to the girls' rooms during any study or quiet hours. They are welcome to go to the rooms during the hours listed below:

School days	2:15 — 4:30
Saturday	10:30 — 6:00
Sunday	12:00 — 3:30

Dining Out Permissions and Leaves

Permission will be given for girls to go out with parents or friends as specified below:

With parents only

Monday through Friday — luncheon	12:50 — 2:15
Monday through Thursday — dinner	6:13 — 7:30

(On these occasions only one guest from the school may be invited.)

With parents, adult friends, day students' parents

Friday — dinner	6:13 — 7:30
Saturday — leave	10:30 — 7:30
(Twice in fall and winter terms, once in spring term.)	
Saturday — luncheon	11:00 — 2:30
Saturday — dinner	5:00 — 7:30
Sunday — leave	12:00 — 6:00
(Twice in each term)	
Sunday — dinner	12:00 — 3:30

The Thanksgiving holiday is from 8:30 a. m. to 8 p. m., Thanksgiving Day. The traditional service, in which every student participates, is held at 8:15 Wednesday evening. Girls may take Thanksgiving Day dinner with their families or with friends of the family, in Andover, Boston, or nearby places.

Girls cannot be accommodated at the school before the dates announced for the opening after each vacation, nor can they be kept at the school later than the day announced for the closing.

Travel

Tickets for vacations will be attended to by the school upon request by the parents. Before each vacation your daughter will have an opportunity to express your and her preference in handling these matters.

At Christmas and Spring vacations provision is made for a special car with a school chaperon to and from New York City. Other groups travel together en route to Chicago and other distant points. Girls returning from week-end trips and from vacations, except for the New York group, are not met in Boston unless parents request the school to do so. If the group is large enough, a bus or a taxi from Andover meets the train at the Back Bay Station in Boston.

In regard to flying, please see last paragraph of following section on Automobiles.

Late changes in arrangements jeopardize our advantageous special group reservations and privileges. Changes should be avoided except in an emergency.

Automobiles

Except when with her own parents, a student must have permission for transportation by car, including travel from the school for any leave, and returning to the school from any leave.

Permission will not be given for resident students to motor with day students nor with anyone else of school or college age unless an older person is in the car.

Exception: Upon the *written* request of her parents a girl may receive permission to motor to and from the school for week ends or vacations with her brother or sister, or other person of college age.

If a student is planning to leave the school for a week end with adult friends in an automo-

bile, approval from home must be received beforehand by the school.

If a parent wishes to give a blanket permission for motoring with a brother or with any adults of whom the school approves, this permission should be put in writing and placed on file in the school office by the time school opens.

Planes may be used if parents approve on Friday week-end trips *from* the school, and for vacations. They may not be used for return trips, however, because of the possibility of flights being canceled. (Exceptions made for return from vacations for long trips.)

Telephone

Telephone calls may be received at the times listed below with the expectation that the student will be available.

Mondays through Fridays

7:45 — 8:00 A. M.	7:00 — 7:15 P. M.
1:30 — 1:45 P. M.	9:00 — 9:25 P. M.

Saturdays

8:30 — 8:50 A. M.	5:30 — 6:00 P. M.
10:45 — 11:00 A. M.	7:00 — 7:45 P. M.

Sundays

9:30 — 10:00 A. M.	5:30 — 6:00 P. M.
12:30 — 1:00 P. M.	6:45 — 7:15 P. M.
2:00 — 3:30 P. M.	8:30 — 9:25 P. M.

Students may make calls at these periods and during any other free time when a telephone booth is available. As the telephones are much in demand during these limited periods, it is requested that calls should not be unduly frequent and they must be limited to five minutes.

Abbot Academy Telephone Numbers

Draper Hall	connects all departments except those listed below Greenleaf (GR) 5–3562
Infirmary	5–1728
Principal's House	5–0286
The Andover Inn	5–5903

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Administrative Officers

Mrs. Alexander Crane	Principal
Miss Eleanor Tucker	Director of Studies
Miss Mildred Hatch	Director of Residence
Miss Isabel M. Hancock	Director of Admissions
Miss Hope Coolidge	House Superintendent
Miss Louise Robinson	Financial Secretary
Mr. Gardner Sutton	Comptroller

* * *

Dr. Charles Hollis	School Physician
Miss Kathleen Ayre Miss Marian Perkins	School Nurses

Spending Money

The practice of operating a school bank has been discontinued, but the Financial Office, in charge of Miss Robinson, will receive for safe-keeping money for the personal use of the students. Deposits or withdrawals may be made on any school day afternoon. A student may deposit money in the form of a check or cash (seventy-five dollars is recommended for an initial deposit). She will enter the appropriate figure on an individual ledger card and will receive a deposit receipt. She may withdraw from this amount at any time, making the withdrawal entry herself on her card.

It is recommended that parents instruct their daughters as to what they consider the appropriate weekly withdrawal for incidental expenses. There are a few calls upon students for class or association dues, charitable contributions, and the like, particularly at the beginning of the year. A student should give at least twenty-five cents to the church she attends each Sunday. There are also opportunities for sightseeing trips, concerts and plays in Boston. Except for such expenses as these, and the cost of taking Saturday or weekend leaves, there is little need for cash expenditures by the students. Purchases made from the school Book Store or from the Infirmary are charged on the term bill. A weekly allowance of not more than $2.00 for incidental spending should be sufficient, unless a clothing allowance is desired. Students should not keep any more money than necessary in their rooms; the school cannot be responsible for losses.

Term Bills

Term bills are rendered three times a year. The following items may be charged on these bills:

Books and stationery

Dry Cleaning and excess laundry

School Year Book

Senior Photographs

Symphony Concerts

The Abbot Blazer

The Class Sweater (Purchased in senior middle year.)

Toilet Articles

Tutoring and Chaperonage (There is normally no charge for chaperonage except for actual expenses incurred.)

Equipment for sports such as skis, hockey, and lacrosse sticks, and uniforms for modern dancing.

A Bookstore is maintained on the campus where the students may purchase their required books and necessary stationery supplies.

Charge Accounts

Charge accounts in local stores or in Boston are not allowed except by written permission of the parents.

Food

The school table is carefully and amply furnished; "tiffin" provides needed "re-fueling" in the middle of the school day mornings. In addition a snack-bar is open in the afternoons,

selling fruit, crackers, and soft drinks. Girls who need to diet in order to reduce may be excused from eating certain kinds of food at the table, provided their own doctor and the school doctor concur in the need for this. These girls are expected to refrain from eating between meals except for tiffin. All other girls must take at least a small portion of everything that is served. Families are asked not to send girls food other than fruit or cookies. Birthday cakes are the only exception to this policy.

Physical Examinations

A physical examination must be given each entering student by the family physician and the report returned to the school.

Infirmary

Every morning the nurse holds a short clinic in the infirmary where minor ailments are treated. One of the two resident nurses is always on duty.

By steady use of preventive measures and by immediate attention to all indispositions the school maintains an excellent health record. Students taking medicines, such as thyroid extract, prescribed by their own doctors, must report this fact to the Infirmary.

Toilet Sundries may be purchased through the Infirmary.

Appointments for special medical or dental treatment are made through the infirmary as well as arrangements for chaperoning to the

appointments in Boston, Lawrence, or other places outside Andover. Such special trips should be for emergencies only; fittings for contact lenses and other such cosmetological treatments must be accomplished during summer vacations.

Laundry

The school has its own modern laundry and the laundering of bed-linen, towels, and napkins is included in the price of tuition. Personal laundry may be done by the girls themselves or if sent to the laundry will be charged for at reasonable rates.

All articles of clothing as well as sheets, pillow-cases, towels, napkins, bedspreads, rugs, and so far as possible other personal articles must be marked with sewed-on name tapes. Other types of marking do not prove to be permanent.

Permissions

Girls may receive as callers their friends, or boys introduced by their friends. At various times during the year, the girls have opportunities to meet boys at the nearby schools under the supervision of the school. At all times when boys are entertained at the school, members of the staff meet the boys and act as hostesses.

Written permissions for the following are required, and should be filed before September first:

Abbot Blazer

Callers

Horseback riding

Canoeing

Motoring (as explained above)

Private lessons in music or speech

Attending Boston Symphony Concerts

A form on which these permissions can be indicated is provided.

Senior Privileges

1. Seniors have the privilege of studying in their own rooms during all study hours, and the "lights out" hour is later than for other girls.

2. Seniors only have the use of the "Senior Parlor". They may use it at all times except during rest periods.

3. Seniors may receive permission to go to the Inn for Sunday dinner with class-mates twice during each term.

4. Coffee is served after Sunday dinner in the "Senior Parlor" or with the faculty in the McKeen Room.

5. Seniors may go to Boston on Saturday unchaperoned if accompanied by at least one other Senior. Except by special permission these leaves end at 6 o'clock.

6. Seniors have four Saturday leaves in the fall and winter terms and three in the spring term.

7. Seniors may take an extra week end in either the fall or winter term. Under no circumstances may a girl take two consecutive week ends.

8. After spring vacation Seniors have special privileges in regard to the use of free time.

Day Students

During the school day, non-resident girls are expected to observe the same regulations as those observed by girls in residence.

During the morning study hours day students in the Prep and Junior classes must report to the study-hall. Senior-Mids study in the Library; Seniors in the Day Student Study.

Day students may visit in the rooms of resident girls during day-time recreation periods, and on Friday and Saturday evenings, with permission from the office.

A living room and a study are provided for the use of day students. Girls remaining at the school through the afternoon may use the rooms after luncheon until 4:50 for rest or for study. Senior day students may use the rooms as well as the Senior Parlor during study periods.

General Citizenship

The Student Council in cooperation with the Principal and the resident members of the faculty endeavor to encourage in each student qualities of character that are generally accepted as basic to humane and civilized living, both personal and social. Rules as such, except those affecting health, scholarship, and safety, are minimized in comparison with emphasis on a high sense of honor, individual responsibility, a constructive attitude, and consideration of another's rights and feelings. The students are helped both by their contemporaries who hold Student Government offices and by their faculty advisers who live in the dormitories with them, to recognize the fact that these principles lead to such expression in conduct as punctuality, quiet in study periods, orderliness, neat and appropriate appearance, and a cooperative attitude in matters affecting the happiness, welfare and reputation of the group.

Honor Rules

1. Every girl is on her honor neither to give nor receive help in any test or examination.

2. Every girl is on her honor to attend all school functions, such as chapel, vesper service, meetings, and meals, including Tiffin.

3. Every girl is on her honor to observe the exact conditions as arranged with the school office regarding all leaves, including driving regulations (see page 16)

4. Every girl is on her honor not to meet any boy or boys at any time or at any place while under the jurisdiction of the school, except with the knowledge and approval of the school.

5. Every girl is on her honor not to smoke at any time or in any place while under the jurisdiction of the school, with the following exceptions:

    a. Seniors may smoke on Saturday leaves except on trains to and from Boston or in Boston stations.

    b. Seniors may smoke in Andover when they are on leave or dining out, but they may smoke in a public place only when they are accompanied by an adult.

    c. Senior-mids, after midyears have the same smoking privileges as do the seniors.

6. Every girl is on her honor not to drink any alcoholic beverage (including beer) while under the jurisdiction of the school.

7. Every girl is on her honor to report herself to an officer of Student Government if she has broken any of the foregoing Honor Rules.

Students are under the jurisdiction of the school at all times except when on a leave which includes an overnight absence from the school.

The Student Council has assumed voluntarily the responsibility for having these rules recognized by the entire student body as necessary and vital to the well-being of our school life.

8. Every girl is on her honor to give her positive support and cooperation in these six branches of school life.

    1. To study in prescribed time.

    2. To protect her own health and safety and that of others.

    3. To employ good manners at all times.

    4. To exercise self-restraint and consideration for others while at the same time preserving her dignity as an individual.

    5. To take good care of school property and the property of others.

    6. To observe good taste.

Honor Rule No. 8 describes the conduct and attitude expected of an Abbot student. Marked deviation from these standards will be dealt with by members of the faculty, administration, or student council. Continued deviation from the prescribed standards as in Rules 1–7 and a generally uncooperative attitude may result in probation and eventual suspension or expulsion.

Equipment, Clothing, and Room Furnishings

Dress Regulations

The dress of students should at all times be simple and appropriate. Only clothing actually needed should be brought to school. Shopping for clothing cannot be arranged for during the school session. Elaborate and valuable jewelry should not be brought to the school.

The following articles of dress are definitely required:

1 white tailored dress (shirt-maker type). (This is to be ordered through the school)

2 or 3 silk or light wool dresses for dinner.

1 dress suitable for formal occasions or tea dances.

Tailored dress or suit for town and church wear.

Hat for town wear and appropriate for church, (not a head band only).

White or other dress gloves for church.

A warm cloth top coat, full length.

A warm bathrobe, full length.

1 pair of bedroom slippers (not mules).

1 raincoat and rain hat.

1 pair overshoes, galoshes, or boots, for school use and for Sunday and town use.

1 pair of rubbers or tips, fitted to wear over street shoes.

1 umbrella.

1 pair of spectator pumps white and blue, or white and brown, or white and black, or all white with closed toe and heels. (Suitable to wear with white uniform dress.)

1 pair of conservative street shoes, with moderately high heels.

2 pairs low-heeled sport shoes for school wear. (Loafers and similar shoes are not worn except on Saturdays. Tie shoes which give adequate support to the feet, such as most types of saddle shoes, are customarily worn for the school day.)

Uniform gymnasium outfit, which includes shoes for tennis and other sports (*to be purchased from Wright & Ditson on blanks provided for the purpose*).

Ski clothes.

Stockings, and woolen socks.

Special Abbot blazers may be ordered after school opens. Their purchase is optional.

Every girl should be provided with several warm sweaters.

For horseback riding, riding breeches or jodhpurs.

For those who wear glasses an extra pair should be provided, and the case should be marked.

Dress Customs

Simple sports clothes are worn during the day. Socks are permitted for day time wear. Stockings are worn for dinner and at other times when more conventional dress is suitable. Scarfs or hats are advised when it is raining or when the temperature is below 20°.

Dungarees or shorts are worn for picnics, or for work on the stage during play preparation. Within their own dormitories and on the Draper corridors girls may wear Burmuda shorts, slacks, or short kilts, but not jeans. Outside their own dormitories they should always appear in conventional attire. (In Draper Hall, the offices and public rooms, including the library, are to be construed as outside the dormitory.)

All girls dress for dinner. Dresses or suits are appropriate. School sweater or blazers, and informal shoes are not worn to dinner.

The white uniform dress is worn by all girls for the special seasonal services and for Commencement and at several other times during the year. This dress will be supplied in the fall

from R. H. Stearns, Boston. The school will place the order. (Price under $15.00.)

Fur coats are not used for campus wear.

Room Furnishings

Each girl is provided with a single bed, a bureau, straight chairs, a desk, and a bookcase. Rugs, curtains, bedspreads, a study lamp, and an easy chair are provided by the student. Girls in Draper Hall provide plain white unruffled glass curtains to be used next the window for the sake of uniformity, but over-draperies may be of any color. Roommates should correspond during the summer about necessary purchases for the room and arrange to divide expenses.

The school will supply one pair of woolen blankets *if requested*, but a warm puff or an extra pair of blankets should be brought by each girl. Sheets to fit a mattress 6 feet by 3 feet, pillow-cases, 20 inches by 32 inches, bath towels, face towels, eight table napkins, (plain white, size approximately 21 x 21 inches), a napkin ring, a shoe bag, a waste basket, and two laundry bags are needed.

Room decorations should be few and simple. Corridor teachers may request the disposal of superfluous or unsuitable furnishings or decorations.

No electrical appliances or clocks are permitted except lamps. Hair-dryers are available for student use. Care should be taken to furnish

a lamp that will provide a good light for studying. Electric razors may be used.

Victrolas and radios may not be used in students' rooms. There is a recreation room on each corridor where they are available.

All girls make their own beds and take care of their own rooms. Beds are made and rooms are put in good order before Chapel each morning. Students also assist in the dining-room service.

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